



# दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

( भारत सरकार एवं दिल्ली सरकार का संयुक्त उपक्रम )  
( A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT. OF DELHI )

DMRC/DMRA/VAW/Training/01

Dated: 20.08.24

## Subject: DMRA offers One-day Capacity Building Program during Vigilance Awareness Week (VAW)-2024

Dear Madam/Sir,

Delhi Metro Rail Academy (DMRA), the training arm of Delhi Metro Rail Corporation Ltd., offers one-day capacity building program on vigilance awareness as detailed at Annex-A.

The academy is located at Shastri Park Metro Train Depot in Delhi and is ISO 9001: 2015 certified. It has also earned prestigious accreditation under Capacity Building Commission's (CBC) National Standards. The academy has the distinction of training more than 80000 trainees from Delhi Metro as well as other metros across the country & abroad.

As a prelude to Vigilance Awareness Week - 2024 (28<sup>th</sup> Oct. to 3<sup>rd</sup> Nov. 2024), the **CVC has desired that all organizations may undertake a three-month campaign** from 16<sup>th</sup> Aug. to 15<sup>th</sup> Nov. 2024 on Preventive Vigilance with focus on the following areas:

- Capacity Building Programs
- Identification and implementation of Systemic Improvement measures
- Updation of Circulars/Guidelines/Manuals
- Disposal of complaints received before 30.06.2024
- Dynamic Digital Presence

DMRA has designed **one-day capacity building programs** for DMRC's own officials and these will be conducted on weekly basis, i.e. **every Wednesday** (except – 03.10.2024, Thursday) starting from 21<sup>st</sup> August. (Schedule attached at **Annexure A**).

**It is an opportunity for other PSUs and Organizations** to nominate their officials to attend these one-day capacity building programs on nominal charges basis.

May kindly contact the under-mentioned DMRA officials in case of any query:

Sh. Vikash Kumar (Associate Prof./HR), contact No. 9910775436

Sh. Lokesh Kumar (Lecturer/Ops), contact No. 9810873463

With Best regards,

(Ghansham Bansal)

Dean/Delhi Metro Rail Academy



## Capacity Building Program during Vigilance Week (VAW)-2024

As per guidelines of Central Vigilance Commission, Delhi Metro Rail Academy has designed one-day capacity building program on vigilance awareness comprising below mentioned topics as per given schedule.

### Topics:

1. Ethics and Governance
2. Conduct Rules
3. Systems and Procedures of the organization
4. Cyber Hygiene and Security
5. Procurement
6. Preventive Vigilance

### Schedule:

Program No.	Date	Day
August 2024		
1	21 <sup>st</sup> August	Wednesday
2	28 <sup>th</sup> August	Wednesday
September 2024		
3	4 <sup>th</sup> September	Wednesday
4	11 <sup>th</sup> September	Wednesday
5	18 <sup>th</sup> September	Wednesday
6	25 <sup>th</sup> September	Wednesday
October 2024		
7	3 <sup>rd</sup> October	Thursday
8	9 <sup>th</sup> October	Wednesday
9	16 <sup>th</sup> October	Wednesday
10	23 <sup>rd</sup> October	Wednesday
11	30 <sup>th</sup> October	Wednesday
November 2024		
12	6 <sup>th</sup> November	Wednesday
13	13 <sup>th</sup> November	Wednesday

### Programme Fees Per Participant:

Training Fee - Rs 5,000 + Rs 900 ( GST@18%) = Rs 5,900  
( accommodation and meals not included)

### Payment Details:

The payment may be done electronically as per the following details:

Name of Bank: Union Bank of India  
Bank A/C no: 307801110050003  
RTGS / NEFT IFSC code: UBIN0530786  
Bank Address: Connaught Place Branch (F-14/15, Connaught Place, Delhi)  
GST No: 07AAACD3254A2ZA  
PAN No: AAACD3254A